



DEPARTMENT OF THE ARMY
ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT
600 ARMY PENTAGON
WASHINGTON DC 20310-0600



Army Facilities Policy Division

19 JUN 2003

Mr. Roy M. Robinson
Engineering, Utilities and Public Works Training Institute
Texas Engineering Extension Service, TAMU System
301 Tarrow, Suite 119, College Station, TX 77840-7896

Dear Mr. Robinson:

This is to confirm your verbal acceptance to be a guest speaker at the 2003 Army Fire and Emergency Services general session on Monday, 25 August 03 in Dallas, Texas (Enclosure). Our Army session is held with the Department of Defense (DoD) and International Association of Fire Chiefs (IAFC) Conference, 21-28 August 2003.

Since the majority of our fire chiefs report to the Directorate of Public Works on the installation, your "Public Works – Planning & Responding to Terrorism" presentation will be of great interest to them. We expect approximately two hundred (200) attendees.

Please send a short bio and synopsis of your presentation to Mr. Bruce Park, email address is bruce.park@hqda.army.mil by 1 August 2003. You may pick up your guest speaker badge from our International Association of Fire Chiefs (IAFC) liaison, Ms. Michele McVay, at the DoD registration booth in the Adams Mark Hotel, Dallas, Texas. Also, please contact Ms. McVay, phone number 703-273-9815, ext 301, can assist you for any logistical requirements. Mr. Park, 703-428-6174, is also available to assist you with any questions. We look forward to your attendance and participation as a guest speaker.

Thanks.

Enclosure

Sincerely,

John B. Nerger
Director, Facilities and Housing